

Summary of the differences between the current and the proposed Amended Constitution

The State Council resolves to:

1. amend clause 1.3 by deleting in its entirety and inserting in lieu thereof:
 - a) Provide a means for the consolidation and representation of the views and concerns of the volunteer members of the SES via such mechanisms as may be appropriate;
 - b) Provide tangible benefits to the volunteer members of the SES; and
 - c) Provide Public Education

2. amend clause 1.6 by deleting/inserting the following definitions:
 - a) deleting the definition of "Controllers Handbook";
 - b) deleting the definition of "Act";
 - c) deleting the definition of "Volunteer";
 - d) inserting a new definition in alphabetical order as follows:

"Act" means the Associations Incorporations Act 2009;

"Executive Officer" means the person appointed as the Executive Officer of the Association in accordance with this Constitution;

"Membership Register" means the register maintained in accordance with clause 2.6.

"Regulation" means the Associations Incorporation Regulation 2010;

"SES" means the NSW State Emergency Service;

"SES Volunteer" means an SES Volunteer as determined by State Council

"Zone" means one of three (3) electorates as determined by State Council for the purpose of electing a "Zone Executive Representative" on the State Executive Committee.

- e) deleting the definition of "Region" and inserting in lieu thereof:

"Region" means a region of the NSW SES determined in accordance with clause 3 of this Constitution;

3. amend sub-clause (2) and (2) (a) of the definitions by deleting the word "Secretary" and inserting in lieu thereof: *"Secretary/Treasurer"*

4. amend clause 2.1 by deleting it in its entirety and inserting in lieu thereof:
 - (1) *A person is eligible to be a member of the association if the person is an SES Volunteer.*
 - (2) *A person is a member of the association if the person:*

- (a) *is an SES Volunteer;*
- (b) *has applied for membership in accordance with this Constitution; and*
- (c) *has been accepted into membership in accordance with this Constitution.*

5. amend clause 2.2 by deleting and inserting in lieu thereof:

- (1) *Applications for membership of the Association will be in the form determined by the State Executive (for this clause the "application form").*
- (2) *The State Executive may publish the application form, determined in accordance with sub-clause (1), by any means it considers appropriate.*
- (3) *Applicants for membership are to provide the completed application to the Executive Officer.*
- (4) *Application forms may be provided to the Executive Officer by:*
 - (a) *hard copy;*
 - (b) *facsimile;*
 - (c) *email; or*
 - (d) *completion on-line.*
- (5) *The association may, without limitation to this rule, publish application forms, and accept applications for membership, by means of the internet, and in relation to any applications received by means of the internet the provisions of the Electronic Transactions Act 2000 apply and an applicant for membership will be taken to have signed the application form if the requirements of section 9 of the Electronic Transactions Act 2000 are met.*
- (6) *No omission, irregularity or want of form will invalidate an application for membership provided that the:*
 - (a) *applicant for membership intended the document they submitted to the association to be an application for membership; and*
 - (b) *association treated the document submitted as an application form for membership.*
- (7) *The Executive Officer will refer all applications by applicants for membership to the State Executive for nomination and acceptance.*
- (8) *An applicant for membership becomes a member when the applicant's application is nominated by a member of the State Executive and accepted by the State Executive.*
- (9) *Nothing in this clause prevents the State Executive from entering into an arrangement with the Department to facilitate Volunteers becoming members of the association.*
- (10) *Applicants for membership will, when admitted to membership in accordance with this clause, enjoy all the advantages of membership of the association so long as they comply with this constitution.*
- (11) *A person admitted to membership of the association will have their name, and such other information as is required by this Constitution, entered on the Membership Register.*

6. amend clause 2.4 by deleting the words "as determined in the SES Controllers Handbook" from sub-clause (c)

7. amend 2.5 (1) and (2) by deleting the word 'secretary' and inserting in lieu thereof: "Executive Officer"

8. amend clause 2.6 by re-numbering clauses (1) – (6) as (2) – (7) and inserting a new part (1) as follows:

(1) *The Public Officer must maintain a register of members of the association which contains the following information:*

- (a) *the full name of the member;*
- (b) *the postal or residential address of the member;*
- (c) *the contact phone numbers of the member;*
- (d) *the email address of the member;*
- (e) *the date of admission as a member;*
- (f) *the Region and Unit to which the member is attached;*
- (g) *the time and date of resignation, termination of the members' membership or date of death of the member; and*
- (h) *any other particulars the State Executive may determine.*

- 9. amend clause 2.10 (5) by deleting the word "Secretary" and inserting in lieu thereof: "Executive Officer"
- 10. amend clause 2.11 (1) and (3) by deleting the word "Secretary" and inserting in lieu thereof: "Executive Officer"
- 11. amend clause 2.11 (1) by deleting "7" and inserting in lieu thereof: "14"
- 12. amend clause 2.11 (4) by deleting the words: "convened under subclause (3)"
- 13. amend clause 3. Regions (Part) 3 to read "3. *Zones and Regions (Part 3)*" and renumbering clauses (1) – (4) as (2) – (5) and inserting a new part (a) and (b) as follows:
 - a) *Zones are electorates as determined by State Council for the purposes of nominating and electing three members of the Executive Committee.*
 - b) *"The three (3) electoral Zones shall be called: Northern Zone, Central Zone and Southern Zone. The first Southern Zone "Region Delegate" Elections will be conducted in the year 2012 and then conducted every three (3) years thereafter, the first Northern Zone "Region Delegate" Elections will be conducted in the year 2013 and then every three (3) years thereafter and the first Central Zone "Region Delegate" Elections will be conducted in the year 2014 and then conducted every three (3) years thereafter.*
- 14. amend clause 3.5 by deleting subclause (1) and (3)
- 15. delete clause 4 in its entirety and insert in lieu thereof:

4. Management (Part 4)

4.1. Definitions

- 1) *The following words shall have the meaning assigned for the purposes of Part 4:*

- 2) *“Association Fund” means all the funds, real and other property of the Association together with any interest or accretions to the fund by way of membership subscriptions, rents, proceeds of lotteries, grants or other payments.*
- 3) *“Officer” means:*
 - a) *State President;*
 - b) *State Vice President;*
 - c) *Zonal Executive Representative;*
 - d) *State Secretary/Treasurer.*
- 4) *“Zonal Executive Representative” means the:*
 - a) *Northern Zone Executive Representative;*
 - b) *Central Zone Executive Representative; and*
 - c) *Southern Zone Executive Representative.*

4.2. Formation

- 1) *There shall be a State Council.*

4.3. Powers of the State Council

- 1) *Subject to the Act, the Regulation and this constitution the State Council shall:*
 - a) *manage the affairs of the Association;*
 - b) *make and direct policy, and*
 - c) *generally to take such actions as it considers necessary for the furtherance of the SESVA and its objectives.*
- 2) *The State Council may determine the form of the State Secretary/Treasurer’s Statement and Auditor’s Report.*
- 3) *The State Council has the power to delegate its functions and to terminate any delegation of function.*

4.4. Membership

- 1) *The State Council shall consist of a Delegate from each Region.*

4.5. Alternative Delegate

- 1) *If an elected Delegate to the State Council is unable to attend a meeting of the State Council, the Delegate may appoint in writing an alternative Delegate to attend in that persons stead.*

4.6. State Executive

- 1) *The State Executive shall consist of:*
 - a) *a State President;*

- b) *a Northern Zone Executive Representative;*
 - c) *a Central Zone Executive Representative;*
 - d) *a Southern Zone Executive Representative; and*
 - e) *a State Secretary/Treasurer.*
- 2) *The members of the State Executive shall be elected as follows:*
- a) *the State President – by, and from, the members of State Council;*
 - b) *the Northern Zone Executive Representative – by State Council from the State Council members of the Northern Zone;*
 - c) *the Central Zone Executive Representative – by State Council from the State Council members of the Central Zone;*
 - d) *the Southern Zone Executive Representative – by State Council from the State Council members of the Southern Zone; and*
 - e) *the State Secretary/Treasurer – by and from the members of State Council.*
- 3) *There shall be a State Vice-President who shall be elected by State Council from the Zonal Executive Representatives, and who shall also be, subject to this clause 1.6, a member of the State Executive.*
- 4) *No member is permitted to hold more than one position on the State Executive at one time, other than a Zonal Executive Representative who may also hold the office of State Vice President but who, if holding both offices, only be entitled to exercise a single vote in relation to those offices.*

4.7. Powers of State Executive

- 1) *The State Executive shall between meetings of the State Council, subject to this constitution and this Part 4, manage the SESVA.*
- 2) *The State Executive must report, on an annual basis, to the State Council on the affairs of the SESVA.*
- 3) *The State Executive may:*
 - a) *authorise payments on behalf of the SESVA;*
 - b) *determine the manner in which the SESVA is to administer the Association Fund; and*
 - c) *appoint an Executive Officer on such terms and conditions as are appropriate.*

4.8. Election of Executive Members

- 1) *Elections for Offices shall be conducted at ASCEEM as follows:*
 - a) *For the purposes of this clause the following words have the meaning assigned:*
 - i. *the “Meeting” is the ASCEEM;*

- ii. *“Electoral College Attendees” are the members of the State Council in attendance at the Meeting.*
- b) *The Officers shall be elected by a collegiate electoral system.*
- c) *The electoral college shall be the State Council.*
- d) *The Returning Officer shall, at the Meeting, call for nominations for vacant Offices from amongst members of the Electoral College, provided that in the case of the election for the State Vice-President the nominations shall be called from amongst the Zonal Executive Representatives.*
- e) *Nominations shall be seconded by another member of the Electoral College.*
- f) *No person may nominate for, nor hold, more than 1 Office except for the Office of State Vice- President and Zonal Executive Representative and then only in accordance with sub-clause 1.6 of Part 4 of this Constitution.*
- g) *If at the close of nominations, only the required number of nominations have been received for an Office, the Returning Officer shall declare the candidate elected and promptly advise the State Council.*
- h) *If there are more than the required number of candidates for an Office, the Returning Officer shall conduct at the Meeting an election by secret ballot of the Electoral College Attendees.*
- i) *The Returning Officer shall arrange for the preparation of ballot papers on which the candidates’ names shall appear in alphabetical order.*
- j) *The Returning Officer shall initial and hand to each Electoral College Attendee a ballot paper.*
- k) *The Returning Officer shall notify each Electoral College Attendee of the opening and closing time of the ballot.*
- l) *The Returning Officer must instruct the Electoral College Attendees that they must not disclose their identity when voting and that any ballot paper marked as to disclose the identity of the voter shall be discarded and shall not be counted in the ballot.*
- m) *Each Electoral College Attendee is entitled to cast a vote in relation to each Office the subject of election.*
- n) *Each Electoral College Attendee shall:*
 - i. *cast a vote by completing the ballot paper by placing a “x”, or other mark, against the name of each candidate the voter wishes to vote for so that their intention is clear; and*
 - ii. *place the completed ballot paper in the ballot box in the control of the Returning Officer.*
- o) *Any member of the Electoral College who shall not be present at the Meeting may appoint (despite any other clause of this Constitution) an Electoral College Attendee to vote as their proxy and such appointed member shall be entitled to vote in their own right and as proxy, provided that Electoral College Attendee can not exercise more than one proxy vote.*

- p) *The Returning Officer must promptly count the ballot, once the ballot is closed, in the presence of scrutineers (if any) appointed by the candidates for election.*
- q) *The candidate securing the highest number of votes in relation to each Office shall be declared elected.*
- r) *The Returning Officer shall promptly advise the State Council of the result.*

4.9. Term of Office

- 1) *The term of office for each of the Offices is:*
 - a) *State President – 2 years;*
 - b) *State Vice President – 1 year;*
 - c) *Zonal Executive Representative – 1 year; and*
 - d) *State Secretary/Treasurer – 2 years.*
- 2) *The maximum continuous period for which an Office may be continuously held is:*
 - a) *State President – 6 years;*
 - b) *State Vice President – 6 years;*
 - c) *State Secretary/Treasurer – 6 years; and*
 - d) *Zonal Executive Representative – 6 years.*
- 3) *The maximum period for which a member can be a continuous State Council member is 12 years.*
- 4) *The maximum period for which Offices on the Executive can, when taken as a whole, be continuously held is 9 years.*
- 5) *For the purposes of this clause “continuously” means where there is no break of more than 3 months between the holding of the relevant positions or Offices.*
- 6) *Each member of the State Executive is, subject to this constitution, to hold office until they are replaced by their successors, die, resign or otherwise removed in accordance with this Constitution.*
- 7) *State Executive members are, subject to this clause, eligible for re-election.*
- 8) *The State President and the State Secretary/Treasurer shall on election to office continue to hold that office for the term provided by this Part 4, even if they no longer hold a position of a State Council Delegate.*
- 9) *The State Executive may determine that the Offices of State President and State Secretary/Treasurer are to be elected in alternate years and where the State executive so determines then the term of the State Secretary/Treasurer shall in the election next following the determination be, despite any clauses to the contrary, for only one year and thereafter for 2 years.*

4.10. Casual Vacancies

- 1) *In the event of a casual vacancy in the office of State President, the State Vice President shall be appointed to the office for the balance of the previous State President's term.*
- 2) *In the event of a casual vacancy in the office of State Vice President the State Executive shall appoint from the Zonal Executive Representatives a State Vice President who shall be appointed to the office for the balance of the previous State Vice President's term.*
- 3) *In the event of a casual vacancy in the office of Zonal Executive Representative the State Executive shall appoint from the members of State Council representing the respective Zone a Zonal Executive Representative who shall hold the office for the balance of the previous Zonal Executive Representative's term.*
- 4) *In the event of a casual vacancy in the office of State Secretary/Treasurer the State Executive shall appoint from the members of State Council a State Secretary/Treasurer who shall hold the office for the balance of the previous State Secretary/Treasurer's term.*
- 5) *In the event of a casual vacancy of a member of State Council the State Executive shall appoint a member from the respective Region who shall hold the position for the balance of the term remaining.*
- 6) *For the purposes of sub-clause 1.10 (5) "casual vacancy" includes the circumstance where there is at election no nomination from a particular Region for the office of member of State Council.*

4.11. Removal of State Executive Members

- 1) *An Officer may be removed from Office where that Officer has been found guilty under this clause, of:*
 - a) *misappropriation of funds of the SESVA;*
 - b) *a substantial breach of this Constitution;*
 - c) *gross misbehaviour;*
 - d) *gross neglect of duty.*
- 2) *An Officer may be removed from Office where that Officer has ceased, under this Constitution to be eligible to hold that Office.*
- 3) *A member may:*
 - a) *charge an Officer with any of the offences referred to in sub-clause 1; or*
 - b) *request the State Council remove an Officer who is no longer eligible to hold their Office.*
- 4) *The member making a charge shall provide the Executive Officer with:*
 - a) *particulars in writing of the offences charged; and*
 - b) *reasons why the Officer is no longer eligible to hold their Office.*
- 5) *The Executive Officer shall, by written notice delivered to the Officer concerned, notify the Officer of the charges and/or grounds for removal and their particulars and shall do*

so in sufficient time to enable the Officer reasonable opportunity to answer the allegations.

- 6) *The charges and/or allegations as to ineligibility shall, within 60 days of the Executive Officer being notified of the charges and/or allegations as to ineligibility, be heard and determined at a special meeting of State Council.*
- 7) *When dealing with a charge and/or allegation as to ineligibility made in accordance with this clause State Council shall take all reasonable care to ensure that the charges are fairly, and fully, dealt with and that a reasonable opportunity is provided to the Officer concerned to respond, at State Council, to the charge.*
- 8) *An Officer who determines to defend charges made against them is not entitled to be represented by anyone other than themselves or another member.*
- 9) *If the State Council finds the Officer guilty, it may do one or more of the following:*
 - a) *impose no penalty;*
 - b) *fine the Officer any sum not exceeding \$100.00;*
 - c) *remove the Officer from their Office;*
 - d) *suspend the Officer from membership or deprive the member of any right or benefit of membership for a specified period of not more than 6 months; or*
 - e) *terminate the membership of the Officer.*
- 10) *Where an Officer is fined pursuant to this clause, the Officer is required to pay the fine within 10 days of having been notified, in writing, of the imposition of the fine.*
- 11) *No appeal shall lie at the instance of the Officer charged from any decision of State Council made pursuant to this clause.*
- 12) *If upon investigation the charge and/or allegations as to ineligibility is found to be frivolous the State Council shall promptly advise the Officer concerned and shall, if requested to do so by the Officer concerned, advise the members.*

4.12. Removal of State Council Members

- 1) *A State Council Member, other than an Officer, may be removed from State Council where that member has been found guilty under this clause, of:*
 - a) *misappropriation of funds of the SESVA;*
 - b) *a substantial breach of this Constitution;*
 - c) *gross misbehaviour;*
 - d) *gross neglect of duty.*
- 2) *A State Council Member may be removed from State Council where that member has ceased, under this Constitution to be eligible to be a member of State Council for the Region concerned.*
- 3) *A member may:*
 - a) *charge a State Council Member with any of the offences referred to in sub-clause 1; or*

- b) *request the State Council remove a State Council Member who is no longer eligible to be a member of State Council for the Region concerned.*
- 4) *The member making a charge shall provide the Executive Officer with:*
 - a) *particulars in writing of the offences charged; or*
 - b) *reasons why the State Council Member is no longer eligible to be a member of State Council for the Region concerned.*
- 5) *The Executive Officer shall, by written notice delivered to the State Council Member concerned, notify the State Council Member of the charges and/or grounds for removal and their particulars and shall do so in sufficient time to enable the State Council Member reasonable opportunity to answer the allegations.*
- 6) *The charges and/or allegations as to ineligibility shall, within 60 days of the Executive Officer being notified of the charges and/or allegations as to ineligibility, be heard and determined at a special meeting of State Council.*
- 7) *When dealing with a charge and/or allegation as to ineligibility made in accordance with this clause State Council shall take all reasonable care to ensure that the charges are fairly, and fully, dealt with and that a reasonable opportunity is provided to the State Council Member concerned to respond, at State Council, to the charge and/or allegations.*
- 8) *A State Council Member who determines to defend charges made against them is not entitled to be represented by anyone other than themselves or another member.*
- 9) *If the State Council finds the State Council Member guilty of a charge, it may do one or more of the following:*
 - a) *impose no penalty;*
 - b) *fine the State Council Member any sum not exceeding \$100.00;*
 - c) *remove the State Council Member from State Council;*
 - d) *suspend the State Council Member from membership or deprive the member of any right or benefit of membership for a specified period of not more than 6 months; or*
 - e) *terminate the membership of the State Council Member.*
- 10) *If the State Council finds the State Council Member is no longer eligible to be a member of the State Council for the Region concerned, remove the State Council Member from State Council.*
- 11) *Where a State Council Member is fined pursuant to this clause, the State Council Member is required to pay the fine within 10 days of having been notified, in writing, of the imposition of the fine.*
- 12) *No appeal shall lie at the instance of the State Council Member charged from any decision of State Council made pursuant to this clause.*
- 13) *If upon investigation the charge and/or allegations as to ineligibility is found to be frivolous the State Council shall promptly advise the State Council Member concerned and shall, if requested to do so by the State Council Member concerned, advise the members.*

4.13. **Departmental Advisors**

- 1) *Department Advisors may be invited to attend Council Meetings.*
5. amend clause 5.1 (1) and 5.2 (2) by deleting the words “State Secretary” and inserting in lieu thereof: “Executive Officer”
6. amend clause 5.3 (3) by deleting this sub-clause
7. amend clause 5.6 (4) by deleting the word “Secretary” and inserting in lieu thereof: “Executive Officer”
8. amend clause 6.1 (1) by deleting the words “State Secretary” and inserting in lieu thereof: “Executive Officer”
9. amend 6.2 by deleting subclauses (1) (a), (b), (c) and (d) and inserting in lieu thereof: “(a) appoint a Returning Officer to conduct the Executive Committee election”
10. amend clause 7. By deleting subclause (1) in its entirety.
11. amend clause 7.1 (1) by deleting the words “State Secretary” and inserting in lieu thereof: “Executive Officer”
12. amend clause 7.4 (1) by deleting the word “four (4)” and inserting in lieu thereof: “two (2)”
13. renumber clauses 8.6 and 8.7 to 8.7 – 8.8;
14. delete clause 8.1 and insert in lieu thereof:

8.1 State President

- 1) *The duties of the State President are as follows:*
 - a) *issue personally an annual report of the SESVA and forward this report to all members of the Association, State Council and any SESVA bodies;*
 - b) *preside at meetings of the Association and State Council and issue the call, through the Executive Officer, for all meetings of the Association and State Council;*
 - c) *be responsible for calling a general meeting of:*
 - i. *the Association at least once per year (the AGM);*
 - ii. *the ASCEEM once each year;*
 - iii. *the State Council at least two (2) times every twelve months; and*
 - iv. *Executive Committee meetings at least four (4) times every twelve months;*
 - d) *represent the Association on the Joint Volunteer Consultative Council.*
 - 2) *Other duties as directed by State Council.*
15. delete clause 8.2 and insert in lieu thereof:

8.2 State Vice-President

- 1) *The duties of the State Vice President are as follows:*
 - a) *act on behalf of the State President where required or requested;*
 - b) *preside at meetings of the association and State Council and issue the call, through the Executive Officer, for all meetings of the Association and State Council when the State President is unable to do so.*
- 2) *Other duties as directed by State Council.*

16. insert a new clause 8.3 “Zonal Executive Representatives” as follows:

8.3 Zonal Executive Representatives

- 1) *The duties of the Zonal Executive Representatives are as follows:*
 - a) *represent the interest of the Zone, from which they are elected, on the Executive Committee; and*
 - b) *work with the Delegates located within their Zone, in conjunction, and consultation with, the Executive Committee and the Executive Officer, to promote the Association.*
- 2) *Other duties as directed by State Council*

17. delete clause 8.4 and insert in lieu thereof:

8.4 State Secretary/Treasurer

- 1) *The State Secretary/Treasurer of the Association must, as soon as practicable after being appointed as State Secretary/Treasurer, lodge notice with the Association of his or her address.*
- 2) *It is the duty of the State Secretary/Treasurer to:*
 - a) *keep minutes of all appointments of office-bearers and members of the State Council and Executive Committee;*
 - b) *keep minutes of the names of members of the committee present at a committee meeting or a general meeting,*
 - c) *keep minutes of all proceedings at committee meetings and general meetings;*
 - d) *ensure that all money due to the Association is collected and received and that all payments authorised by the association are made,*
 - e) *ensure that correct books and accounts are kept showing the financial affairs of the Association, including full details of all receipts and expenditure connected with the activities of the Association; and*
 - f) *ensure that the ‘Secretary/Treasurer’ Statements and Auditors reports required to be presented at AGMs, ASCEEMs and SCGMs are presented.*

- 3) *Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.*
- 4) *Other duties as directed by State Council.*

18. delete clause 8.5 and insert in lieu thereof:

8.5 Executive Officer

- 1) *If an Executive Officer is appointed the Executive Officer shall:*
 - a) *manage the day-to-day affairs of the Association;*
 - b) *develop, plan and implement goals, objectives, and programs;*
 - c) *evaluate effectiveness in accomplishing organisational goals;*
 - d) *manage marketing and public relations;*
 - e) *oversee contractual obligations of the Association;*
 - f) *act, in conjunction and consultation with the State President:*
 - i. *as spokesperson for the Association;*
 - ii. *as the advocate for the Association;*
 - g) *represent, in conjunction and consultation with the State President:*
 - i. *the Association on policy-making matters;*
 - ii. *the Association including negotiations with the SES Commissioner and elected members of the NSW Parliament on matters pertaining to the Associations objectives.*
 - h) *work in consultation with the State Secretary/Treasurer in relation to performing financial and administrative functions;*
 - i) *together with the State Secretary/Treasurer, report on the Association's financial status to the State Executive;*
 - j) *participate with the State Executive in developing organisational policy; and*
 - k) *perform other duties as directed by the State Executive or the State Council.*
- 2) *The Executive Officer shall be accountable to the State Executive and report directly to the State President.*
- 3) *The Executive Officer must report on the affairs of the Association to the State Executive on a monthly basis via teleconferences and written reports at each Executive Committee meeting and each State Council meeting.*
- 4) *The State Executive may, as the State Executive considers appropriate, delegate to the Executive Officer authority to expend Association funds, and provide for the circumstances in which that expenditure may occur.*
- 5) *The State Executive may direct the manner in which the Executive Officer is to administer the Association Fund.*

16. insert a clause rule 8.9 as follows:

8.9 Delegation

- 1) *A reference, in this Part 4, to the performance of a duty by any Officer or person is inclusive of a reference to the Officer or person causing the duty to be discharged and/or inclusive of the duty being discharged by any other member or person holding the written delegation of the Officer or person.*

17. direct the Executive Officer to take such steps as may be necessary to promptly register the amendments to the constitution determined at the AGM on 20th November 2011 by the State Council;
18. authorise the State President to make such amendments to the proposed rule changes as may be required to comply with the law, save and except to the extent that such amendments alter the intention of the proposed rule changes.

Moved: [insert]

Seconded: [insert]

Carried

Date: [insert]